

**Board for Geologists and Geophysicists**

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**November 14, 2008 Examination Committee Meeting Minutes**

Time: 9:00 am
Location: 3rd Floor Conference Room
San Francisco Room N - 318
1625 North Market Boulevard, N - 324
Sacramento, CA 95834

1. Roll Call to Establish a Quorum and Public Forum

The meeting was called to order at approximately 9:20 a.m. and a quorum established. Present: Rebecca Sterbentz, Chair; Thomas Spittler, Vice-Chair; Kenneth Schmidt; Dr. Thomas Kelty and Dr. Donn Ristau. The following Examination Committee Members were absent: Thomas Barry; William Black, Board Member Representative and Laura Cathcart-Dodge.

2. Approval of Minutes from October 16, 2008 Examination Committee (EC) Meeting

The EC approved the minutes of the October 16, 2008 EC meeting.

3. Board Staff Report

Staff reported that a letter of recognition was written and submitted in honor of CSULB's Dr. Thomas Kelty's tireless efforts to promote and facilitate cooperation between CSULB and the Board for Geologist and Geophysicist (Board). The examinations were successfully administered at CSULB on October 3-4, 2008.

Staff reported on a recent meeting between staff and Office of Examination Resources (OER). Staff and EC discussed the role of the EC and activities necessary to support a valid examination program and reviewed sections of OER's Examination Validation Policy.

EC Action: The EC recommends that the Board staff work with OER to ensure that our exams are developed in accordance with the current Examination Validation Policy and that OER absorb the EC functions into the OER examination validation process (i.e., that the EC become a subject matter expert group that works on evaluation, updating, and modifying question technical scope).

4. Closed Session Pursuant to Government Code §11126(c)(1)

The EC met in closed session for 2009 examination development.

5. Open Session to Announce Results of Closed Session

Chair Sterbentz reported that the EC had made progress on the Spring 2009 examinations and has outlined agenda items for the next meeting

6. Adjourn

Thomas Spittler, Vice Chair
Date Approved: January 15, 2009

Protection of the public shall be the highest priority of the Board for Geologists and Geophysicists in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount. (Business and Professions Code §7810.1)